



38th Annual Dogwood Festival

April 27, 28 & 29, 2012
Siloam Springs, Arkansas

OFFICE USE ONLY		
DATE RECEIVED:	_____	
DATE APPROVED:	_____	
BOOTH NUMBER(S):	_____	
CK#:	_____	AMT: _____
DATE PD:	_____	INVOICE #: _____
BALANCE DUE:	_____	
LIABILITY INSURANCE:	Y	N
PHOTO OF TRAILER:	Y	N
MENU/PHOTO OF FOOD:	Y	N

Park Food* Vendor Application

Name of Business/Organization _____

Representative/Contact Person _____

Address _____

City/State/Zip _____

Daytime Phone _____ Fax _____ Email _____

**This application is for use only by food vendors who are located somewhere other than a Food Court. These food vendors are located in a craft vendor type booth space, do not require special electrical needs, do not set up a trailer, but are required to have a permit/license by the Health Department and expected to meet their standards.*

Booth Space Fee (Payment must accompany application)*:

I require _____ outdoor booth spaces (10' X 12') at **\$125.00 each***.

(\$115 each if fee paid on or before February 1, 2012 – no exceptions**)*

Commission Fees: **15% of Gross Sales**

Commission Fee is 15% of your daily gross sales and will be payable per the Food Vendor Rules provided to you at time of receipt of application and upon Check-In. The commission fee and collection process is the same for all food vendors.

Electrical needs (Mark One)*:

- None
- 110v Available – limited to 10 amps

***Generators are NOT allowed.**

Menu & Prices

Please send a **complete** menu of all items (**maximum 2**) you wish to sell* and the prices you intend to charge. **Prices shall include sales tax, which is 9% in the city of Siloam Springs (6% state, 1% county, 2% city).** Sales tax rates are subject to change. The vendor shall be responsible for the collection and the payment of any sales upon the gross receipts as required by Arkansas State Law.

****Items in your menu may be rejected by the Committee to avoid duplication; therefore, it is advisable the Food Vendor have alternative food items for the Dogwood Festival Committee to consider in the application review process.***

NOTE: Ice is NOT available on premises.

Please list all experience and references in which you have been involved, i.e., large festivals, state fairs, etc...

Please attach the following to the application:

1. A copy of current liability insurance coverage (minimum \$1 million)
2. Photo of your booth set up.
3. Photo of your food menu items you request to sell.

ALL FOOD VENDORS ARE REQUIRED TO HAVE HEALTH PERMITS. ALL FOOD VENDORS WILL BE INSPECTED BY THE LOCAL HEALTH DEPARTMENT. IF YOU DO NOT HAVE A CURRENT, VALID HEALTH PERMIT, YOU WILL BE REQUESTED TO LEAVE THE FESTIVAL WITHOUT A REFUND OF THE BOOTH SPACE FEE.

If selected to be a vendor at the Dogwood Festival: **The booth space fee(s) must accompany all signed applications.** The Dogwood Festival Committee will collect 15% commission from all food vendors during The Festival. All payments are deposited upon receipt.

If you are not selected to be a vendor at the Dogwood Festival: The booth space fee paid at time of receipt of your application will be refunded within 30 days of notification by the Dogwood Festival Committee.

Signed applications must be returned by February 1, 2012.

Please sign to acknowledge that you have read and understood the general information and that you agree to abide by the rules and regulations and that you are hereby making application for the 38th Annual Dogwood Festival.

Signature _____ Date _____

Please return application to: Dogwood Festival Committee
Siloam Springs Chamber of Commerce
PO Box 476
Siloam Springs AR 72761-0476
479-524-6466 phone
479-549-3032 fax
info@siloamchamber.com